



**City of Athens Planning Commission – Regular Meeting
January 24, 2017**

Work Session at 5:00 p.m. and Regular Meeting at 5:45 p.m.
Location – City Council Chambers, City Hall, 200 Hobbs St. West

CALL TO ORDER.

1. MINUTES.

- a. Regular meeting of December 20, 2016 for approval

NEW BUSINESS

REZONINGS, ANNEXATIONS, DEANNEXATIONS. NONE

SUBDIVISIONS

2. **Public Hearing.** Request of Smith Family Limited Partnership for Preliminary and Final Plat Approval of Smith's Grove Subdivision, a minor subdivision (1 lot, no improvements) consisting of 3.0 acres located on Linton Road in an AG Agricultural District.
3. **Resolution.** Consider the request of Smith Family Limited Partnership for Preliminary and Final Plat Approval of Smith's Grove Subdivision, a minor subdivision (1 lot, no improvements) consisting of 3.0 acres located on Linton Road in an AG Agricultural District.
4. **Public Hearing.** Request of Beasley, Day & Beasley for Approval of a Certificate to Subdivide 0.07 acres of property located 216 Marion Street South in the B-4 Central Business District.
5. **Resolution.** Consider the request of Beasley, Day & Beasley for Approval of a Certificate to Subdivide 0.07 acres of property located 216 Marion Street South in the B-4 Central Business District.
6. **Resolution.** Consider the request of Athens Real Estate, LLC. for Approval of a Certificate to Consolidate 0.26 acres of property located 220 Marion Street South in the B-4 Central Business District.
7. **Resolution.** Consider the request of City of Athens for Approval of a Certificate to Consolidate 24.34 acres of property located 220 Marion Street South in the M-1 Light Industrial District.

CONDITIONAL USES NONE

SITE PLANS. NONE

ZONING ORDINANCE.

8. **Resolution.** Approve a report to the City Council regarding the proposed Zoning Ordinance.

CITY OF ATHENS PLANNING COMMISSION

Public Hearing Procedure

- During the course of a Planning Commission Meeting whenever an application that requires a public hearing (zoning, re-zoning, conditional use, certain subdivisions of property, etc. . . .) appears on the Commission's agenda, the Chair will declare the same and introduce the application to the Commission and citizens who are in attendance.
- The Chair will proceed through each scheduled public hearing as follows:
 - Staff will provide an explanation of the case and a recommendation.
 - Applicant will be given an opportunity to address the commission and should limit their comments to **less than ten (10) minutes**.
 - When a public hearing is slated, the Chair will open the hearing for public input.
 - Members of the public, having been recognized, **will be allowed three (3) minutes** each to address the Commission (unless the Chairman specifies otherwise).
NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group, in which case the Chair may grant the spokesperson additional time to speak.
 - Generally, those desiring to speak "for" the request will be allowed to speak first, followed by those desiring to speak "against" the request.
 - Persons wishing to speak should raise their hand to be recognized by the Chairman. Once recognized, please stand and state your name and address.
 - Comments should be concise and limited to issues related to the request.
 - When the Chairman believes that the Commission has received sufficient citizen input to make a determination on the application, the public hearing will be closed and the applicant and/or the Staff will be given an opportunity to address any issues brought out during public comment.
 - Chairman will then allow Commission members to make comments or ask questions of anyone present to clarify issues or provide additional information.
 - The Chairman will call for a motion and a second on the motion. Commission members may speak to the motion, any amendments, or points of parliamentary procedure.
 - If a motion is forthcoming, a voice vote will be taken. If the decision is not unanimous, then the Chairman will direct a roll call vote.
 - If a motion is NOT forthcoming, the request will be considered "Denied" for lack of a motion.

PLEASE NOTE: The above-procedure is provided to serve as a guideline for the conduct of public hearings. The chairman is not limited and/or constrained by this procedure and, under certain circumstances, may deem it necessary to deviate from this guideline.