



**City of Athens Planning Commission
September 18, 2018**

Work Session at 5:00 p.m. and Regular Meeting at 5:45 p.m.
Location – City Council Chambers, City Hall, 200 Hobbs St. West

CALL TO ORDER.

I. MINUTES.

- a. Regular meeting of August 21, 2018 for approval

OLD BUSINESS

NEW BUSINESS

SUBDIVISIONS

- II. **Public Hearing** Request of Thomas Douglas Strain Estate for Helon Estate Subdivision, a subdivision of +/- 3.18 Acres, located at 1993 Highway 31 South in an EST Estate District.
- III. **Resolution** Consider the request of Thomas Douglas Strain Estate for Helon Estate Subdivision, a subdivision of +/- 3.18 Acres, located at 1993 Highway 31 South in an EST Estate District.
- IV. **Public Hearing** Request of Jack G. Harper and Sherry H. Coleman for a plat for Jack P. Harper Estate Subdivision, a subdivision of +/- 37.64 acres of property into 4 tracts, located at 22101 Compton Road, in an R-1-1 Single Family Low Density Residential District.
- V. **Resolution** Consider the request of Jack G. Harper and Sherry H. Coleman for a plat for Jack P. Harper Estate Subdivision, a subdivision of +/- 37.64 acres of property into 4 tracts, located at 22101 Compton Road, in an R-1-1 Single Family Low Density Residential District.

- During the course of a Planning Commission Meeting whenever an application that requires a public hearing (zoning, re-zoning, conditional use, certain subdivisions of property, etc. . .) appears on the Commission’s agenda, the Chair will declare the same and introduce the application to the Commission and citizens who are in attendance.
- The Chair will proceed through each scheduled public hearing as follows:
 - Staff will provide an explanation of the case and a recommendation.
 - Applicant will be given an opportunity to address the commission and should limit their comments to **less than ten (10) minutes**.
 - When a public hearing is slated, the Chair will open the hearing for public input.
 - Members of the public, having been recognized, **will be allowed three (3) minutes** each to address the Commission (unless the Chairman specifies otherwise).
NOTE: Large groups may wish to, but are not required to, appoint a spokesperson for the group, in which case the Chair may grant the spokesperson additional time to speak.
 - Generally, those desiring to speak “for” the request will be allowed to speak first, followed by those desiring to speak “against” the request.
 - Persons wishing to speak should raise their hand to be recognized by the Chairman. Once recognized, please stand and state your name and address.
 - Comments should be concise and limited to issues related to the request.
 - When the Chairman believes that the Commission has received sufficient citizen input to make a determination on the application, the public hearing will be closed and the applicant and/or the Staff will be given an opportunity to address any issues brought out during public comment.
 - Chairman will then allow Commission members to make comments or ask questions of anyone present to clarify issues or provide additional information.
 - The Chairman will call for a motion and a second on the motion. Commission members may speak to the motion, any amendments, or points of parliamentary procedure.
 - If a motion is forthcoming, a voice vote will be taken. If the decision is not unanimous, then the Chairman will direct a roll call vote.
 - If a motion is NOT forthcoming, the request will be considered “Denied” for lack of a motion.

PLEASE NOTE: The above-procedure is provided to serve as a guideline for the conduct of public hearings. The chairman is not limited and/or constrained by this procedure and, under certain circumstances, may deem it necessary to deviate from this guideline.