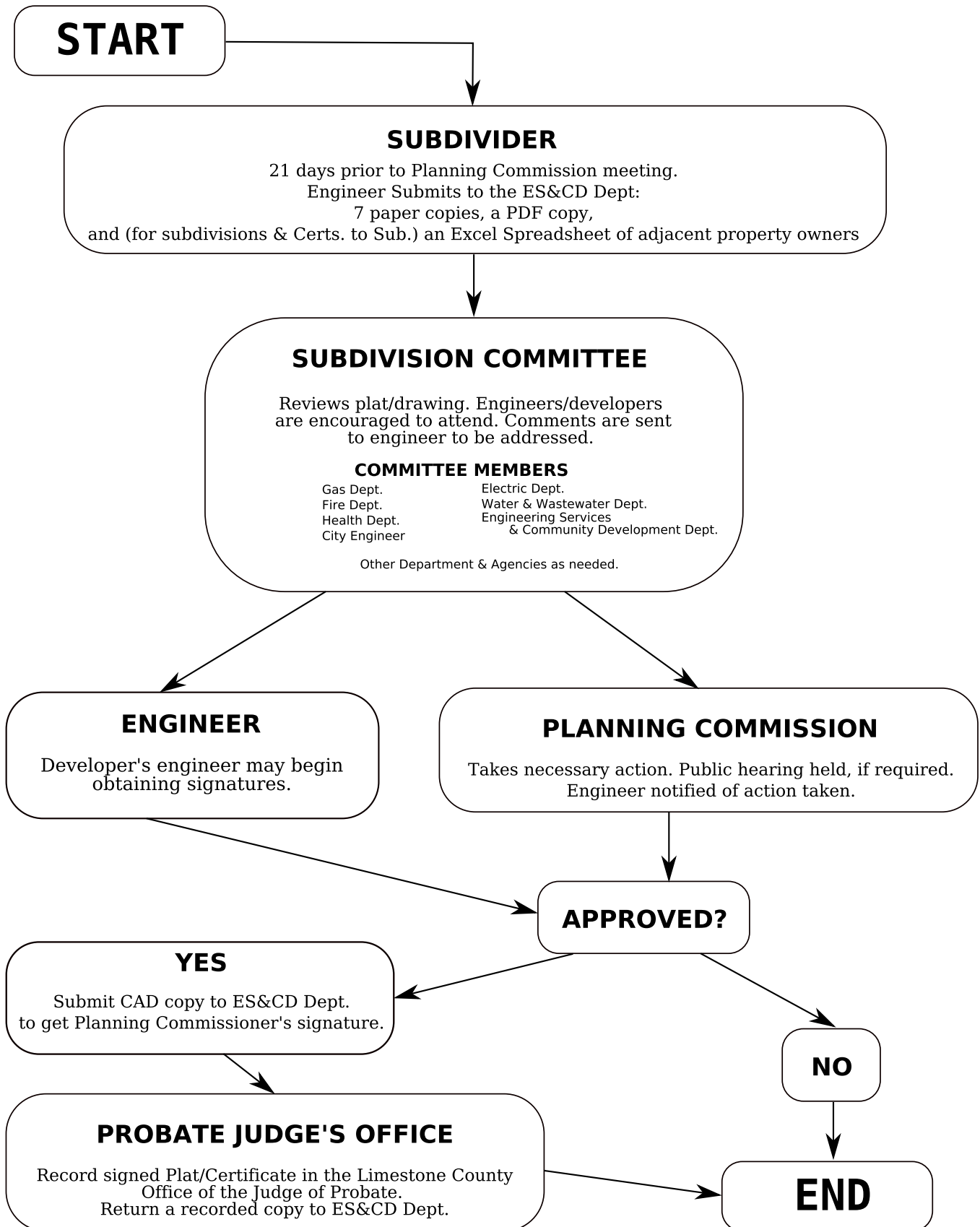


SUBDIVISION AND CERTIFICATE PROCESS



Subdivision Application



Subdivisions and Certificates to Subdivide/Consolidate are regulated by the Athens Subdivision Regulations.

Application Date _____

CHECKLIST

- Application
- Plat / Certificate (7 paper copies)
- PDF Copy of Plat / Certificate
- List of adjacent property owners in a Microsoft Excel Spreadsheet

REQUEST(S)

- Certificate to... Subdivide Consolidate
Subdivision... Layout Preliminary Final

Names of Certificate(s)/Subdivision(s)

If more than one, please list items in an order that makes sense when presenting.

1. _____
2. _____
3. _____
4. _____
5. _____

PROPERTY

Address and/or Relative location _____

What is the current land use of the property? _____

Section _____ Township _____ South Range _____ West

Zoning District(s) _____

What is the goal of this subdivision / certificate? _____

Notes (any information helpful to the review process)

CONTACT INFORMATION

Property Owner (1)	(2)
Company _____	_____
Name _____	_____
Address _____	_____
Address _____	_____
Phone _____	_____
Email _____	_____

Please attach a separate sheet if more than two property owners are involved.

Petitioner

Fill out this section if different from Property Owner(s).

Company _____
Name _____
Address _____
Phone _____
Email _____

Engineer/Surveyor

Company _____

Name _____

Address _____

Phone _____

Email _____

SUBMIT TO:

Engineering Services & Community Development Department,
at Athens Public Works Building, 1600 ELM ST W, Athens, AL 35611
Phone: 256-233-2224
Hours: Mon-Fri, 8:00 a.m. to 4:30 p.m.

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PORTION FOR ADMINISTRATIVE USE

Submission Received by (Initial & Date) _____

Receiving Notes _____

For Planning Commission Meeting (date): _____

Public Hearings advertised _____

CAD file submitted on (Final & Certificates only) (date) _____

Addresses to be assigned by: ES&CD E-911 Date assigned: _____

Notes _____
