



# Permanent Sign Application

Signs are regulated by Athens Zoning Ordinance § 13 ("Sign Control Regulations), which is available on the City's website ([www.AthensAL.us](http://www.AthensAL.us)). Signs that do not fall within the rules of the Zoning Ordinance can **NOT** be approved by the Zoning Official. A variance may be sought from the Zoning Board of Adjustment by filling out a Zoning Board of Adjustment application.

**NOTE: TEMPORARY SIGNS** – There is a separate application available on the City's website for temporary signs. All temporary signs require ES&CD department approval **BEFORE** the sign is erected.

## CHECKLIST

 A fillable form is available on our website [www.AthensAL.us](http://www.AthensAL.us), under the Online Services menu > Applications and Forms.

<input type="checkbox"/> Application (this document)	
<b>Attached Sign(s)</b> (refer to Zoning Ordinance 13.2.4(A)) <input type="checkbox"/> Scaled drawing/photograph of the building's façade <input type="checkbox"/> Scaled drawing or other graphic depiction of sign	<b>Detached Sign(s)</b> (refer to Zoning Ordinance 13.2.4(C)) <input type="checkbox"/> Accurate scaled plot plan <input type="checkbox"/> Sign detail drawings (dimensions/face)

Application Date \_\_\_\_\_

Business/Project Name \_\_\_\_\_

Business/Project Address (or describe location) \_\_\_\_\_

Zoning District \_\_\_\_\_

## APPLICANT

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

## ARCHITECT/ENGINEER (if applicable)

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

## SIGN COMPANY

Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Contract Price \$ \_\_\_\_\_

## TYPE(S) OF SIGNS

Specify number of each type of signs. Omit, if it does not apply to application.

\_\_\_\_\_ Attached Accessory

\_\_\_\_\_ Detached Accessory

\_\_\_\_\_ Business center sign

Direction signs: \_\_\_\_\_ on-premises \_\_\_\_\_ off-premises

Other sign types (please specify) \_\_\_\_\_

Total number of signs \_\_\_\_\_

## SUBMIT APPLICATION TO:

**City Hall**, 200 Hobbs Street West, Athens, AL 35611

[mmartin@athensal.us](mailto:mmartin@athensal.us)

Questions → Mac Martin, 256-233-2224

## AFTER APPROVAL

- Any contractor erecting or installing signs must have current year Business License from Athens City Clerk's Office (256-233-8720) located at City Hall.
- After the sign has received approval, the applicant must obtain a permit from the Building Inspection Department (256-233-8715, located at City Hall) **BEFORE** erecting the sign.

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## PORTION FOR ZONING OFFICAL TO FILL OUT

All signs **APPROVED**       Some signs approved/some not

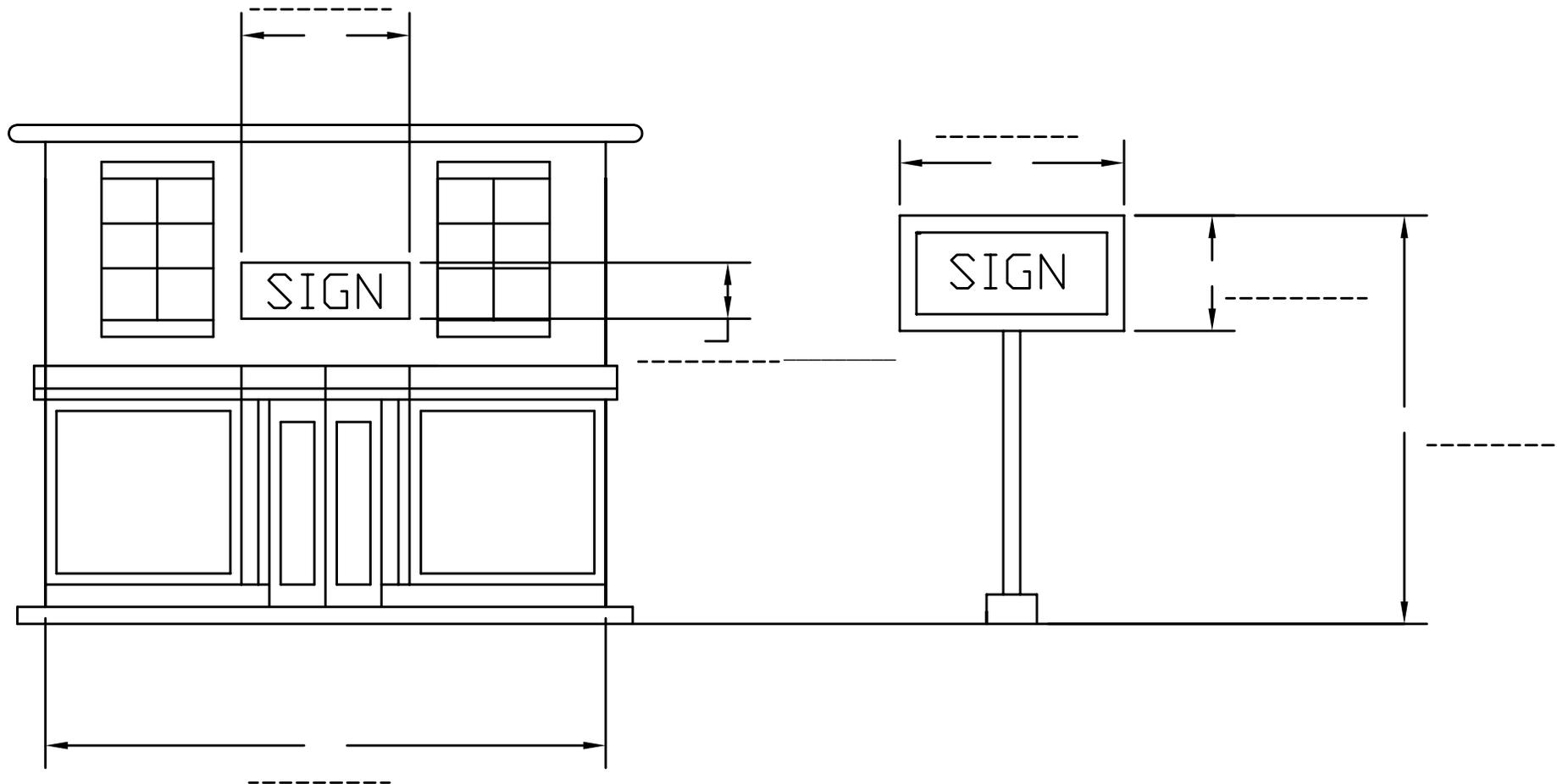
Signs require Certificate of Appropriateness from Historic Preservation Commission (Code of Athens §66-92)

Sign(s) require Planning Commission approval

Sign(s) require variance(s) from the Zoning Board

Zoning Official's Signature: **X** \_\_\_\_\_ Date: \_\_\_\_\_

Notes \_\_\_\_\_



Note: Upon submittal of detailed dimensions on drawings/renderings, you may omit or not fill out this page.

<b>City of Athens Public Works</b>	
Sign Application	
Scale: None	
Dolph Bradford	April 4, 2007